

Our reference: R418852017

To Whom It May Concern

RISK MANAGEMENT WITHIN THE NATIONAL ARCHIVES OF AUSTRALIA

The National Archives of Australia is an Executive Agency within the portfolio of the Attorney-General. The Archives was established as an Executive Agency by order of the Governor-General under Section 65 of the *Public Service Act 1999* with effect from 29 February 2001. The roles and responsibilities of the Archives are mandated within the *Archives Act 1983*.

The Archives has an ongoing commitment to implementing best practice risk management procedures in accordance with the *Public Governance, Performance and Accountability Act 2013*, the Commonwealth Risk Management Policy and the **International Standard on Risk Management ISO 31000:2009**.

Risk Assessments conducted on our facilities and for our exhibitions are sensitive corporate documents and are not normally made available to the public. However, you can be assured that we are very mindful of our responsibility to the public and this is fully reflected in the risk assessments we undertake.

Our insurance is provided by the Commonwealth's insurer, Comcover. A Certificate of Currency is provided with this letter.

Regards,

Shaun Rohrlach

Director – Access and Communication

1 July 2017